ASCC Social and Behavioral Sciences Subcommittee

Approved Minutes

Thursday, September 21st, 2023 1:00 PM – 2:30 PM

CarmenZoom

**Attendees**: Dwyer, Nathanson, Neff, Steele, Valle, Vankeerbergen, Xiao

**Agenda:**

1. Approval of 9-7-23 minutes
	1. Dwyer, Xiao; unanimously approved
2. Psychology 6825 (follow-up)
	1. Comment: The Subcommittee notes that the contingency below should have been raised when the course was first reviewed; they apologize for the oversight and thank the department for addressing the discrepancy at this time.
	2. **Contingency:** The Subcommittee asks that the department include more information in the course calendar (syllabus pg. 5) about what material students will be engaging with both inside and outside of class in weeks 10-14. They are unsure if this is when the course’s deliverable assignments will be due, and thus students are expected to spend their time outside of class preparing those assignments (with in-class workshopping/editing), or whether students will prepare the deliverables during the class meeting time and focus their time outside of course on additional readings or different activities. The Subcommittee also notes that prior to week 9, there is a guest speaker each week; they ask if this will continue through the end of the term.
	3. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 6), which was updated to reflect the university’s new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements).
	4. Dwyer, Xiao; unanimously approved with **one contingency** (in bold above), *one recommendation* (in italics above) and one comment.
3. Wicked Science Undergraduate Certificate (categories 1a, 1b, and 2) (new)
	1. The Subcommittee asks that the department correct the listing for SOCWORK 5018/HTHRHSC 500/NURS 5000/PHR 5000 on pg. 7 of the proposal to include the pre-requisites for that course.
	2. The Subcommittee requests that the department correct the listing for History 2701 on pg. 9 of the proposal to include the pre-requisite for the course (English 1110.xx, or completion of GE Foundation Writing and Information Literacy Course).
	3. The Subcommittee asks recommends that the department correct the listing for History 2703 on pg. 9 of the proposal to include the pre-requisite (English 1110.xx, or completion of GE Foundation Writing and Information Literacy Course). They also request that the department amend the listing on pg. 9 and the advising sheet to list the correct title for the course (History of Public Health, Medicine and Disease).
	4. The subcommittee requests that the department eliminate the listing for the 3-credit hour AGRCOMM 2330 on pg. 9 of the proposal and the Advising Sheet (keeping the listing for the 4-credit hour AGRCOMM 2330), as this course is 4 credit hours and does not have a 3-credit hour version. Furthermore, the title of the course should be corrected to “Public Perceptions of Agricultural and Environmental Issue” (pm pg. 9 and pg. 16) and the perquisites to the course (Completion of GE Foundation Writing and Information Literacy) added on pg. 9.
	5. The subcommittee asks that the department either eliminate the listing for CIVILEN 4011 and 4012 from page 7 of the proposal or add CIVILEN 4011 and 4012 to the Advising Sheet on pg. 16 of the proposal. The subcommittee notes that many of the pre-requisites for CIVILEN 4011 (such as 2410, 2810, and 3080) require enrollment in engineering majors, so the department may want to reconsider whether this course is appropriate to include on the certificate.
	6. The subcommittee requests that the department either eliminate the listing for COMM 3332 from page 8 of the proposal or add COMM 3332 to the Advising Sheet on pg. 16 of the proposal.
	7. The subcommittee asks that the department modify the total number of credit hours on the certificate completion sheet; given the possible combinations of courses, the certificate could be anywhere between 12 and 15 hours.
	8. Xiao, Dwyer; unanimously approved with a request to address the small issues listed above.
4. Speech and Hearing Science 8935 (existing course requesting increase in credit hours from 2 to 3)
	1. Xiao, Dwyer; unanimously approved.
5. Economics 1101 (new course)
	1. **Contingency:** The Subcommittee requests that the department include in the description of the assignments (syllabus pg. 4) information about the format of the exams.
	2. **Contingency:** The Subcommittee requests that the department delete pgs. 19-20 of the syllabus since it seems to include items unintentionally left over from a template. These pages contain language not intended for students (“Optional statements from great syllabi:”; “Encourage your students to let you know if this gets out of proportion on a regular basis. They’ll tell you!”) and referrals to resources that do not apply to this course (Statistical Consulting for Capstone courses, referral to the John Glenn College librarian, etc.)
	3. **Contingency:** The Subcommittee asks that the department change the transcript abbreviation in curriculum.osu.edu. Transcript abbreviations should be a condensed version of the course title for display on student records, and should give some indication of the course topic to faculty/staff at other institutions, employers, and others who might evaluate a student’s transcript.
	4. **Contingency: The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the college to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and**[**can be found here on the ASC Curriculum and Assessment Services website**](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements)**. The Subcommittee thanks you for adding this statement to your course syllabus.**
	5. ***Recommendation:* The Subcommittee recommends that the department provide more detail on the makeup exam policy (i.e. “…the points from a missed midterm exam grade will be added to your final exam.”), since this 1000-level course will inevitably enroll inexperienced undergraduates who may not understand what this means or how such a policy will work in practice.**
	6. ***Recommendation:* The Subcommittee recommends that the department clarify the nature of project #4 in the description (syllabus pg. 4) and the course schedule (syllabus pg. 7). While it appears that project #4 involves a presentation, it is unclear whether the presentation constitutes the entirety of this project, or there are additional deliverables that are similar to those in projects 1-3.**
	7. ***Recommendation:* The Subcommittee suggests that the department provide additional information on pg. 4 of the syllabus about how projects will be evaluated.**
	8. ***Recommendation:* The Subcommittee recommends that the department eliminate the reference to “sections” on pg. 8 of the syllabus, as it appears from the stated course times on pg. 1 of the syllabus that there will not be “sections” or recitations for this course.**
	9. *Recommendation:* The Subcommittee recommends that the department note the total number of points at the top of the table on pg. 3 of the syllabus (rather than on pg. 4 under “Descriptions of Major Course Assignments”), as this will make it easier for students to understand the weight of different projects
	10. McKean, Dwyer; unanimously approved with **four contingencies** (in bold above), and *five recommendations* (in italics above).